

MA of Education  
Administration  
Portfolio Evaluation

Student:  
Received:

Content Item	Successfully Completed	Documentation Needed for Student File
Cover Sheet	Yes	-----
Table of Contents	Yes	-----
Vita (501)	Yes	Electronic
Professional Resume	Yes	-----
Letter of Recommendation	Yes	-----
Philosophy of Education Statement (501)	Yes	-----
Promoting the Success of Every Learner (581)	Yes	-----
Professional Development Plan (501)	Yes	-----
Documentation of Practicum Hours Including Mentor's Signature (582)	Yes	Electronic
Practicum Appraisal form with Mentor's Signature (581)	Yes	Electronic
Research Proposal (595)	Yes	
Summary of Learning	Yes	
Successfully Completed	Yes	-----
Revisions needed	None	

Evaluation completed by: Dr. Bob Smallfoot, Program Director  
Date: