

Using Assessment Data for Student Intervention

ED101, ED201 & Ed Psych

Instructors supply IEOS form at the end of each semester.

In the first faculty meeting after the close of a semester, EDFAC would discuss plan of action for students with more than a single score of “3” or lower.

Field experiences

The first field experience which involves more than just observation occurs in Ed Psych. When a student has multiple scores of “3” or lower, the Ed Psych instructor will meet with the student and describe the results of the meeting on the back of the evaluation form. Copies of that report go to the student’s field experience file and to the program director.

Meeting is recorded in Banner on the TED Conference tab. (See below.)

During subsequent field experiences:

When a student has multiple scores of 3 or lower, copies of the evaluation will be sent to BOTH the Instructor and the Program Director.

The INSTRUCTOR for the course would meet with any students who have multiple scores of 3 or lower to discuss the deficiencies reported in the evaluation. The instructor could exercise his/her discretion and refer the meeting to the student’s program director or to the Director of Field Experiences after consulting with one or both.

The meeting must be recorded in Banner. Notes from the meeting should be kept on the evaluation sheet or attached to it and returned to Bernie for inclusion in the student’s field experience file.

If this is the first time a student has had a poor evaluation, no action plan would be needed. If this is a repeat, an action plan COULD be established. Subsequent meetings that stem from the action plan should also be recorded in Banner. Written notes should be kept of all meetings. These notes can go into the Field Experiences files. (Note: the Field Experience file is NOT sent on to placement nor to any other office. Seven years after graduation, the files are destroyed. That’s why they are a great place to keep this type of formative data.)

Any instructor or program director can view a student’s Field Experience file whenever they want. We will make copies for you at your request. We cannot allow you to take the file with you.

Anyone responsible for meeting with students has access to the TED Conference tab in Banner.