

Using Assessment Data for Student Intervention

ED101, ED201 & Ed Psych

Instructors supply IEOS form at the end of each semester.

In the first faculty meeting after the close of a semester, EDFAC would discuss plan of action for students with more than a single score of “3” or lower.

Field experiences

The first “real” field experience occurs in Ed Psych.

When a student has multiple scores of “3” or lower, the Ed Psych instructor will meet with the student and describe the results of the meeting on the back of the evaluation form. Copies of that report go to the student’s field experience file and to the program director.

Meeting is recorded in Banner. (See below.)

During subsequent field experiences:

When a student has multiple scores of 3 or lower, copies of the evaluation will be sent to BOTH the Instructor and the Program Director.

The INSTRUCTOR for the course would meet with any students who have multiple scores of 3 or lower to discuss the deficiencies reported in the evaluation. The instructor could exercise his/her discretion and refer the meeting to the student’s program director in consultation with the program director. Meeting is recorded in Banner. Notes from the meeting should be kept on the evaluation sheet or attached to it and returned to Dr. Tonjes for inclusion in the student’s field experience file.

If this is the first time a student has had a poor evaluation, no action plan would be needed. If this is a repeat, an action plan COULD be established. Subsequent meetings that stem from the action plan would be recorded in Banner. Written notes should be kept of all meetings.

Any instructor or program director can view a student’s field experience file whenever they want. We will make copies for you at your request. We cannot allow you to take the file with you.

Anyone responsible for meeting with students will have access to a tab in Banner that would report:

Program admission status

Student’s program and major/minor, etc,

TED scores available to date.

PPST Scores.

An updateable “Meetings list” to report meetings with students regarding low evaluations.

Additional Action:

Short Form and Long Form Field experience evaluations will be modified to include a request for comment in the case of a score of 3 or lower.