

## SPECIAL EDUCATION GENERAL REQUIREMENTS

### Concordia University - Seward, NE

These are requirements one school used to meet the competencies identified on the enclosed competency list. We use both lists as guides rather than as mandatory requirements. Student teachers are not required to meet every competency as schools and SPED models vary greatly. Select several items to emphasize.

1. Write lesson plans - which include behavioral objective procedures. Use long form until coop and supervisor give permission to switch to short form.
2. Read files of all children.
3. Write one I.E.P.
4. Administer a commercial diagnostic or achievement test.
5. Make a material file - include commercial books and materials as well as teacher-made materials and ideas. Cooperating teachers will provide some materials.
6. Plan and construct at least one seasonal bulletin board and one learning center or bulletin board.
7. Plan and carry out a behavior modification program for one or more children. Follow this procedure:
  - Specifically identify the behavior.
  - Chart the behavior you desire to change for 2 or 3 days.
  - Implement behavior modification re-enforcer.
  - Chart behavior for changes.
  - Slowly drop the re-enforcer. Continue charting for changes.
8. Write anecdotal records: Include child's name, date, details of behavior or incident. BE SPECIFIC in describing events and behavior.
9. Daily log - Just for yourself, keep a diary or log of experiences, feelings, questions, and so on during your student teaching. It may help you sort out your feelings and will make interesting reading for you later.
10. Participate in a MDT meeting and I.E.P. meeting.
11. Participate in informal assessment of student progress.
12. Participate in parent conferences.
13. Take over operation of entire classroom.
14. Keep portfolios updated and ready for parents.
15. Work in regular classroom - adapt materials.