

Master of Education in  
**Educational Administration**  
Elementary & Secondary



## Expand your mind while extending your possibilities

At Concordia University, Nebraska, our passion for learning infuses every program. We believe in a holistic approach to learning, leading and living. Bring your talent and excitement to learn. We will meet you where you are and help you grow professionally.

### **You'll lead with conviction.**

We believe your job is a lot more than a place to punch a time clock. At Concordia, we'll help you keep your eyes on your dreams, empowering you to fulfill your career goals.

### **You'll be part of a community.**

At Concordia, you'll be part of a community regardless of how many times you set foot on campus. We'll help you use the unique gifts you've been given. We'll work with you to meet your individual goals.

### **You'll advance your career.**

With this education, you'll forge ahead to new opportunities or get better results where you are now. Taking the time to learn gives evidence of your passion for your work—and gives you new resources to do your job better.



CONCORDIA  
UNIVERSITY  
NEBRASKA

*Compassion to serve.  
Conviction to lead.*

## Master of Education in Educational Administration Elementary & Secondary

### Our Courses Provide What You Need

The Master of Education in Educational Administration interweaves indispensable information about administrative and supervisory skills with practical application.

This 36-hour program includes 250 hours of clinical experience that is required for certification in Nebraska. You will be able to choose either elementary or secondary principal certification.

Students seeking certification in a state other than Nebraska should receive prior written approval that this program would be acceptable for licensure by their state's educational department.

Courses Offered				36 TOTAL CREDIT HOURS
EDUC	501	Contemporary Thought in Education		3
EDUC	551	Curriculum Design		3
EDUC	552	Processes in School Administration		3
EDUC	553	Administration of School Relations and Finance		3
EDUC	554	Supervision of Elem and Sec School Instruction		3
EDUC	557	School Law		3
EDUC	581	Practicum in School Administration and Supervision, part 1		3
EDUC	582	Practicum in School Administration and Supervision, part 2		3
EDUC	594	Research Evaluation and Design		3
EDUC	595	Research Design		3
PSY	511	Psychological Foundations of Teaching & Learning		3
SOC	565	Leading in Church and World		3

### COURSE DESCRIPTIONS

#### Contemporary Thought in Education EDUC 501 (3)

An examination of the theoretical and philosophical bases for contemporary educational patterns; current educational issues are researched. Interests of the participants will determine the areas of application to private and public education.

#### Curriculum Design EDUC 551 (3)

This course covers educational objectives, selection and organization of learning experiences, contemporary types of curriculum organization, factors affecting the curriculum, designing and developing portions of a curriculum for an elementary, middle or secondary school.

#### Processes in School Administration EDUC 552 (3)

This course deals with processes in educational administration with emphasis on administrative organization and the role of the principal in leadership and management responsibilities in the elementary, middle or secondary school.

#### Administration of School Relations and Finance EDUC 553 (3)

The course covers principles of planning and administering a school public relations program, capital funding, long range financing and building programs.

#### Supervision of Elem and Sec School Instruction EDUC 554 (3)

The student will study modern theories of supervision of instruction; their purpose, methods, and participants. There is a special emphasis on the role that both teacher and administrator play in the process of supervision in an elementary, middle or secondary school.

**School Law EDUC 557 (3)** A survey of the principles and practices of school law and their effect on the administrator and classroom teacher. Topics will include education as a state function, separation of church and state, discipline and corporal punishment, tort liability, contracts, and educator protection against lawsuits.

## PROGRAM HIGHLIGHTS

Concordia University, Nebraska has an established record of quality teacher preparation. This graduate program offers the same quality of education for teachers who want to continue their careers in administrative positions. All courses offered address the needs of administrators in both public and parochial settings.

The class schedule allows for breaks during holidays.

As you complete the Master of Education in Educational Administration, you will:

- Develop an advanced understanding of effective school organization, management and leadership.
- Learn about various processes of educational administration, including political and fiscal management.
- Understand the ethics of administering educational systems.
- Gain new communication skills, including group process, evaluation and staff development.



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**Practicum in School Administration and Supervision, part 1** EDUC 581 (3) A field-based experience of observation and practice of specified administrative and supervisory skills under the supervision of an on-site cooperating administrator.

**Practicum in School Administration and Supervision, part 2** EDUC 582 (3) A field-based experience of observation and practice of specified administrative and supervisory skills under the supervision of an on-site cooperating administrator.

**Research Evaluation and Design** EDUC 594 (3) This course familiarizes students with research methodology and practice to evaluate and understand what research is communicating; both qualitative and quantitative methods are covered.

**Research Design** EDUC 595 (3) The evaluation of various forms of existing information, with emphasis on the ability to relate this information to personal professional growth. Development of skills in qualitative and quantitative research methods.

**The Psychological Foundations of Teaching and Learning** PSY 511 (3) A study of selected theories of learning and their implications for the classroom setting. Applications of psychological principles and research to instructional situations.

**Leading in Church and World** SOC 565 (3) An in-depth examination of profession, vocation, and service (ministry) and the ways in which individuals, building on their personal belief systems might with integrity enact authentic leadership in a variety of contexts. Using the Lutheran movement within the tradition of orthodox Christianity as a point of departure, students will analyze and apply their ultimate values to specific societal problems.



## Next steps

### Admission Requirements:

- Applicants must have a valid teaching certificate.
- Complete an application form, available at [www.cune.edu/GradApply](http://www.cune.edu/GradApply). (The GRE is not required.)
- Send official transcripts of undergrad and any graduate course work to Concordia's Lincoln campus (see below).
- Submit essay (see application for required content).

### Competitive Tuition and Financial Aid

Our financial services representatives will assist you in the financial aid process.

[GradFinancialSvc@cune.edu](mailto:GradFinancialSvc@cune.edu)

[www.cune.edu/GradFinancialAid](http://www.cune.edu/GradFinancialAid)

888 505 2863

### Questions?

Contact us:

[GradAdmiss@cune.edu](mailto:GradAdmiss@cune.edu)

888 505 2863

## Quality education that fits your life!

**Affordable.** Our tuition is low and competitive.

**Accelerated.** Many classes are just 8 weeks

**Convenient.** Classes are offered online or meet one evening per week to accommodate busy schedules, especially for those working full time.



CONCORDIA  
UNIVERSITY  
NEBRASKA

College of Graduate Studies

#### Seward Campus

800 North Columbia Ave.  
Seward, Nebraska 68434

#### Lincoln Campus

570 Fallbrook Blvd., Suite 203  
Lincoln, Nebraska 68521



Concordia is approved by the Nebraska State Board of Education through the Committee of Educational Examiners of the Nebraska Council on Teacher Education for the preparation of elementary, secondary, early childhood and special education teachers. The teacher education programs are accredited by the National Council for the Accreditation of Teacher Education.