

## 2024 – 25 Departmental Assessment Plan

<b>Department/Program/Unit: Human &amp; Social Services</b>	<b>Date: 8/18/24</b>
<b>Members involved with development of Plan: Department Members</b>	
<b>Departmental/Program/Unit Student Outcome:</b> <i>What student outcome from the departmental matrix will be assessed? (It is suggested that you cut and paste directly from the matrix. Outcomes should represent the absolute priorities for learning- students must be able to do [this] when they finish our program).</i>	
<b>State as follows: Students should be able to [action verb] [something].</b>	
1- 7 Goals and Outcomes from Department Matrix: 8 - 9 Outcomes for Internships/Practicums. (# corresponding items on Supervisor's Internship/Practicum Student Evaluation Form.)	
1. Students will demonstrate an understanding, awareness, and appreciation of the other cultural, religious, and ethical systems. (6. Cooperation in working with others; 8. Knowledge of ethical obligations and responsibilities.)	
2. Students will use effective oral and written communication skills. (11. Communication)	
3. Students will develop essential technological, analytical, research, and evaluative tools, applying appropriate information when using these skills. (12. Decision Support Tools)	
4. Students will analyze and evaluate historical and contemporary developments based on the Biblical concepts of peace and justice to promote a more just national and global order. (7. Ability to deal with others outside immediate work group)	
5. Students will be able to analyze, synthesize, and report subject specific information. (12. Decision Support Tools)	
6. Students will be able to communicate subject-related knowledge. (11. Communication)	
7. Students will be able to use applicable technology to conduct research and/or problem solve. (12. Decision Support Tools)	
8. Student will conduct themselves in a professional manner (3. Punctuality; 5. Degree of supervision; 10. Sense of urgency)	
9. Student will positively contribute to the workplace (1. Quality of Work; 2. Amount of work; 4. Knowledge and skills; 9. Initiative)	
<b>Background:</b> <i>What factors caused you to choose this particular assessment outcome? If you chose this outcome because of a perceived problem, please explain.</i> Having experience in a field can be the difference between receiving job offers and not. Internships not only promote professional growth but will often lead to job offers. The experience may also help a student determine whether the career path they are pursuing is the right fit. The evaluation of internships/practicums will allow the department to determine if students are performing at a high level in the field and if current processes are effective or if changes are required to support the best possible experience.	
<b>Question:</b> <i>What specific question(s) are you attempting to answer through assessing this student outcome? (What are you trying to find out? There may be more than one question, but no more than three.)</i> .Are internship/practicum students performing at a high level (average of 4 - 5 on a scale fo 1 - 5 on items 1 - 12 of Undergraduate Internship/Practicum Student Evaluation form).	
<b>Methodology:</b> <ol style="list-style-type: none"><li>1. <b>OBJECT*</b> - <i>What data (i.e. artifact, exam score, detailed description of assignment) will be collected?</i><ol style="list-style-type: none"><li>1. Individual Undergraduate Internship/Practicum Student Evaluation Form</li><li>2. Student Evaluation Form Table<ol style="list-style-type: none"><li>a. <i>How does this data address the assessment question?</i> 1. This form is completed by the Internship Supervisor and rates the student on 12 items related to their performance.</li><li>2. The table will be submitted as data for analysis..<ol style="list-style-type: none"><li>i. <i>Include/attach a description/example of assessment tool to be used.</i></li></ol></li></ol></li><li>2. <i>How will data be collected?</i> 1. Faculty advisor will collecte evaluation forms. 2. Faculty advisor will complete the table, entering data for all students they supervise.</li></ol></li></ol>	
<b>Analysis of Artifacts:</b> <b>PERFORMANCE CRITERIA*</b> - <i>Discuss:</i> <ol style="list-style-type: none"><li>1) <i>How the artifacts will be analyzed (attach rubrics/scoring tools if used):</i> Faculty advisors will submit the tables to N. Elwell. Quantitative and qualitative analysis will be completed.</li><li>2) <i>How you will know if it is good (i.e. score required by % of students):</i> 90% of students will score 4 - 5 on</li></ol>	

each of the 12 items.

**Submitted by: N. Elwell      Date: 9/12/24      Assessment Committee Reviewed (Date): 10/23/24**

**Department Chair notified of approval/or additional action needed:      Approved**