Dear Pastor Reinke,

Congratulations! After review of your credentials, you qualify for approval to teach in Concordia University’s Dual Credit program. This email serves as provisional approval to teach courses in the Languages Department, specifically:  ASL 101, 102, 201 and 202. You qualified based on your master’s degree and exceptional industry experience.

Your full eligibility is contingent upon receiving your official graduate transcripts. Those transcripts need to be sent directly from your graduate institution(s) to Concordia’s Dual Credit Office. They can be sent electronically to [**megan.boggs@cune.edu**](mailto:megan.boggs@cune.edu) or by mail to:

Megan Boggs  
Concordia University  
800 N. Columbia Ave.   
Seward, NE 68434.

Please also contact Rachel Schroeder in the HR office at 402-643-7222 with your DOB and SSN. We prefer not to collect such personal information electronically for security purposes, but we require it in order to create your university faculty record. Thank you for phoning Rachel with that information.

You will receive materials in the near future with information on what to expect and how to proceed. For now, we are excited to have you join the Concordia Nebraska community as a partner in equipping students for lives of learning, service, and leadership.  If you have additional questions please reach out!

Welcome to the Concordia Dual Credit team!

~Beth

***Dr. Beth E. Pester***

*Director of Dual Credit and School Partnerships*

*Concordia University, Seward, Nebraska*

[*https://www.cune.edu/dualcredit*](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.cune.edu%2Fdualcredit&data=05%7C02%7CBeth.Pester%40cune.edu%7C683eb702e1954e309b1c08dc9f77e13d%7Ccb4b3b9725f745a6b0f1dd7966185097%7C0%7C0%7C638560584453793546%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=pi6IO5ND9DoS9B5CRPntFtNGOPCMeJ0nxBJP9vb%2FHt4%3D&reserved=0)

***Greetings from Concordia University, Nebraska where we live redeemed and restored by Christ, who is the light of the world enabling us to be salt and light in the world. (Matt. 5:13-16).***