

# STUDENT TEACHING II

## WEEKLY CHECK LIST

### BEFORE YOU GO

Work to complete and submit your edTPA.

Contact cooperating teacher(s) for orientation to class(es) and general information about your Student Teaching II experience.

Contact university supervisor.

Contact school principal to schedule an appointment and/or ask for general school information, travel plans and information about host families, if applicable.

### WEEK ONE

In consultation with your cooperating teacher, choose a class you can begin teaching by the end of this week.

Learn the names of the students; develop or look at seating charts.

Begin responding to students as individuals or in small groups.

Plan first lessons with in-depth preparation using Lesson Plan (Long Form) from Student Teaching Website.

Have lesson plans completed 24 hours in advance. Present them to your cooperating teacher for review. Teach the lesson. Write a review on the back of the plan of things that went well, and changes that you might implement the next time you teach the lesson. Lesson plans may be collected by your university supervisor.

Plan ahead and bring resources into your lessons from what is provided from your school. Find teachable moments in the classroom for individual instruction when you are not teaching.

Observe student participation in class; identify students’ needs and discuss them with your cooperating teacher.

Be clear about the cooperating teacher’s classroom management and the accepted discipline code of the school.

Confer with your university supervisor.

Share lesson plans and reflections with your coop.

Plan your involvement for the next week with your cooperating teacher.

Find an opportunity to become involved in an extra-curricular activity if possible.

Submit your Student Teaching Activity Report (STAR) to your Supervisor

### WEEK TWO

Talk to your cooperating teacher and determine your approximate teaching schedule for the rest of your Student Teaching II experience.

Schedule your first observation with your university supervisor.

Evaluate your communication skills and the types of pupil/teacher interaction in the classroom.

Analyze and develop techniques for classroom management and discipline.

Ask for feedback from your cooperating teacher. Evaluate strengths and weaknesses. Be open to constructive criticism.

Communicate with your university supervisor about teaching style similarities between you and your cooperating teacher.

Find an opportunity to connect with students outside of the classroom – at activities or events.

Turn in lesson plans and your reflection comments to your university supervisor if requested.

Submit your Student Teaching Activity Report (STAR) to your Supervisor

### WEEK THREE

Begin to plan for a heavier teaching load as you enter this week.

Observe cooperating teacher carefully when he/she teaches, especially in areas you are trying to improve upon.

Observe motivational techniques or strategies of your cooperating teacher.

Focus on student records and other sources of input to help understand students better as individuals.

Evaluate your methodology and use of resources: Tech equipment, computers and various types of media that can enhance student learning and motivation in the classroom.

Confer with your cooperating teacher and university supervisor: Discuss classroom management and discipline.

Find an opportunity to connect with students outside of the classroom – at activities or events.

Turn in lesson plans and your reflection comments to your university supervisor if requested.

Submit your Student Teaching Activity Report (STAR) to your Supervisor

### WEEK FOUR

Continue with a full load of teaching.

Have your cooperating teacher complete a *Student Teacher Mid-Term Evaluation* (a link will be emailed directly to your coop) this week and **review it with you.**

Observe cooperating teacher carefully when he/she teaches, especially in areas you are trying to improve upon.

Observe motivational techniques or strategies of your cooperating teacher.

Focus on student records and other sources of input to help understand students better as individuals.

Evaluate your methodology and use of resources that can enhance student learning and motivation in the classroom.

Confer with your cooperating teacher and university supervisor: Discuss classroom management and discipline.

Find an opportunity to connect with students outside of the classroom – at activities or events.

Turn in lesson plans and your reflection comments to your university supervisor if requested.

Schedule the final observation(s) with your university supervisor.

Submit your Student Teaching Activity Report (STAR) to your Supervisor.

### WEEK FIVE

If your cooperating teacher has not yet completed a *Student Teacher Evaluation*, please encourage him/her to do so ASAP.

Analyze and improve your questioning techniques.

Discuss evaluation and grading procedures and policies with your cooperating teacher.

Suggested conference topic: Making provisions for individual differences.

Find an opportunity to connect with students outside of the classroom – at activities or events.

Turn in lesson plans and your reflection comments to your university supervisor if requested.

Submit your Student Teaching Activity Report (STAR) to your Supervisor.

WEEK SIX

Work on weaknesses in your teaching that are identified by yourself, your cooperating teacher or your university supervisor.

Continue with your full teaching load. Continue with your lesson plans and self-reflection.

Suggested conference topic: Motivational strategies that work in your classroom. Student self-respect and self-esteem may also be discussed.

Find an opportunity to connect with students outside of the classroom – at activities or events.

Submit your Student Teaching Activity Report (STAR) to your Supervisor.

### WEEK SEVEN

Work on weaknesses in your teaching identified by yourself, your cooperating teacher or your university supervisor.

Continue with your plans and self-reflection. Finish strong.

Suggested conference topic: Instructional strategies and methods.

Find an opportunity to connect with students outside of the classroom – at activities or events.

Try to observe some other teachers in action.

Submit your Student Teaching Activity Report (STAR) to your Supervisor.

### WEEK EIGHT

Have your cooperating teacher complete the *Clinical Practice Student Teaching Evaluation* (a electronic link will be emailed directly to your coop) this week and **review it with you.**

Return classes to your cooperating teacher. Finish strong.

Prepare closing activities or opportunities with your students, cooperating teacher, other colleagues.

Prepare thank-you notes for your host family, your coop, your administrator and any others.

Try to observe some other teachers in action.

Submit your Student Teaching Activity Report (STAR) to your Supervisor.