

# Which edTPA handbook will I complete?

- Early Childhood Inclusive: Early Childhood or Elementary Literacy (depends on placement)
- Elementary Education: Elementary Literacy
- K-12 Special Education: Special Education
- Middle and Secondary: Your content area (there are specific handbooks for middle level vs secondary – select one class period for your focus, be strategic)
- Religious Education: Middle or Secondary History/SS
- K-12 Music: Performing Arts
- K-12 Art: Visual Arts
- Are you completing your ELL placement first in an ELL classroom? – Depending on your placement, you can choose either the English as an Additional Language edTPA or your content area.

# edTPA Overview

- While the tasks are the same for each content area, requirements and prompts vary based on content area and grade level.  
  
\*Special Education, Early Childhood, and PE are slightly different
- Read your handbooks carefully!
- The edTPA is focused on a 3-day (consecutive) lesson sequence during your student teaching I placement.

# edTPA Overview

Read through each task requirement ahead of time. There are certain artifacts you must collect for each task, so you need to be prepared.

- Task 1:
  - Context for Learning
  - Planning
- Task 2:
  - Instruction (3-5 lessons; video recording; keep student work examples)
- Task 3:
  - Assessment (collect and submit student work)
  - PE, SPED, and EC, your Task 3 has a few more requirements and differences. Read your handbook carefully.

# edTPA Handbook

- Create an edTPA folder on your computer
- Download your handbook from the CUNE Education Department Website:  
<https://wp.cune.edu/educationdepartment/edtpa/templates/>
- Unsure which you will use? Ask! Or download multiple handbooks to compare.

# edTPA Commentary Templates

- After downloading your handbook:
- Download each commentary template from the CUNE Education Website.  
These are word documents.
  - Task 1: Context for Learning
  - Task 1: Planning
  - Task 2: Instruction
  - Task 3: Assessment
- You will type directly on the template documents on your computer (it might be helpful to save these files on some type of cloud-based service).
- Upload completed templates to Pearson as you finish each (***This is not your “final” submission. You can always delete files and reupload.***)
- ***We will be creating your Pearson accounts in the coming weeks.***

Elementary Literacy Templates  
[edTPA\\_ELL\\_Handbook](#)  
[edTPA\\_ELL\\_Context\\_For\\_Learning](#)  
[edTPA\\_ELL\\_Planning\\_Commentary](#)  
[edTPA\\_ELL\\_Instruction\\_Commentary](#)  
[edTPA\\_ELL\\_Assessment\\_Commentary](#)

# edTPA Files and Evidence

As you work on your edTPA and save files to your computer,

- **PLEASE BACK UP ALL YOUR FILES!!!!**
- *Save to a Flashdrive or use some cloud-based service.*

Once we create a Pearson account, you can start uploading all completed files and evidence there.

# edTPA Handbook - Navigation

- Resources provided in your handbook.
- Understanding Academic Language
- Understanding Rubrics

## Understanding Academic Language in edTPA: Supporting Learning and Language Development

Academic language (AL) is the oral and written language used for academic purposes. AL is the "language of the discipline" used to engage students in learning and includes the means by which students develop and express content understandings.

When completing your edTPA, you must consider the AL (i.e., **language demands**) present throughout the learning segment in order to support student learning and language development. The **language demands** in Elementary Literacy include **function; vocabulary/symbols; written, visual, or verbal communication; and grammatical structures (syntax)**.

### As directed:

- Identify a key *language function* and one essential learning task within your learning segment lesson plans that allows students to practice the function (Planning Task 1, Prompts 4a/b).
- Identify *vocabulary/symbols* and *one additional language demand* related to the language function and learning task (Planning Task 1, Prompt 4c).
- Identify and describe the *instructional and/or language development supports* you have planned to address the language demands (Planning Task 1, Prompt 4d). *Language development supports* are scaffolds, representations, and instructional strategies that teachers intentionally provide to help learners understand and use the language they need to learn within disciplines.

It is important to realize that not all learning tasks focus on grammatical structures and written, visual, or verbal communication. As you decide which additional language demands (i.e., grammatical structures and/or written, visual, or verbal communication) are relevant to your identified function, examine the language understandings and use that are **most relevant** to the learning task you have chosen. Then, you should plan to provide appropriate and targeted language development supports for students to learn and practice the language demands within the chosen learning task.

Academic language definitions and a few examples of language demands and supports to help teacher candidates and educator preparation programs understand edTPA Rubrics 4 and 14 are provided in [Appendix A](#). See the Elementary Literacy Glossary and the Understanding Rubric Level Progressions for Rubric 4 and Rubric 14 for additional examples of language demands.

## Understanding Rubrics

When preparing your artifacts and commentaries, refer to the rubrics frequently to guide your thinking, planning, and writing.

After each rubric, there is a corresponding resource called Understanding Rubric Level Progressions (URLP). The URLP for each rubric presents score-level distinctions and other information for each edTPA rubric, including:

1. Elaborated explanations for rubric Guiding Questions
2. Key terms used in rubrics
3. Primary sources of evidence for each rubric
4. Rubric-specific scoring decision rules
5. Examples that distinguish between levels for each rubric: Level 3, below 3 (Levels 1 and 2), and above 3 (Levels 4 and 5).

### Elementary Literacy Learning Segment Focus

Candidate's instruction should support students to develop an essential strategy for comprehending or composing text and related skills that directly support that strategy in meaningful contexts.

## Helpful Resources

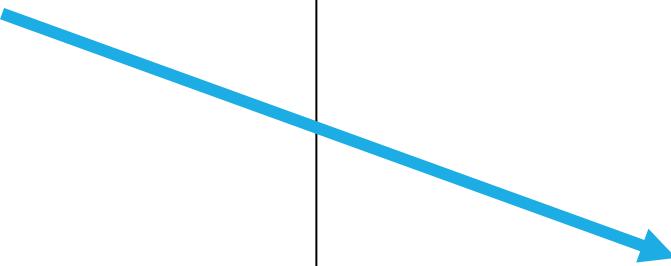
In addition to the instructions and rubrics, the following requirements and resources are provided for you in this handbook.

- [Elementary Literacy Evidence Chart](#): specifications for electronic submission of evidence (artifacts and commentaries), including templates, supported file types, number of files, response length, and other important evidence specifications
- [Glossary](#): definitions of key terms can be accessed by referring to the [Elementary Literacy Glossary](#).

You should review the [Making Good Choices](#) document prior to beginning the planning of the learning segment. If you are in a preparation program, it will have additional resources that provide guidance as you develop your evidence.

# edTPA Handbook - Navigation

- Note this bullet:



- Your lesson plans must include the following information, even if your teacher preparation program requires you to use a specific lesson plan format:
  - State-adopted student academic content standards that are the target of student learning. (Note: Please include the **number and text** of each standard that is being addressed. If only a portion of a standard is being addressed, then only list the part or parts that are relevant.)
  - Learning objectives associated with the content standards
  - Informal and formal assessments used to monitor student learning, including type(s) of assessment and what is being assessed
  - Instructional strategies and learning tasks (including what you and the students will be doing) that support the needs of all students
  - Instructional resources and materials used to engage students in learning
- **Each lesson plan must be no more than 4 pages in length.** You will need to condense or excerpt lesson plans longer than 4 pages. Any explanations or rationale for decisions should be included in your Planning Commentary and deleted from your plans.
- **Respond to the commentary prompts** listed in the Planning Commentary template found in your account **prior to teaching the learning segment** and submit the completed template.
- **Submit your original lesson plans.** If you make changes while teaching the learning segment, you may offer reflection on those changes in the Instruction Task 2 and Assessment Task 3 Commentaries.
- **Select and submit key instructional materials** needed to understand what you and the students will be doing (**no more than 5 additional pages per lesson plan**). The instructional materials might include such items as class handouts, assignments, slides, and interactive whiteboard images.
- **Submit copies of all written assessments and/or directions for any oral or performance assessments.** (Submit only the blank assessments given to students; do not submit student work samples for this task.)
- **Provide citations for the source of all materials that you did not create** (e.g., published texts, websites, and material from other educators). List all citations by lesson number at the end of the Planning Commentary. Note: Citations do not count toward the commentary page limit.

See the [Planning Task 1: Artifacts and Commentary Specifications](#) in the Elementary Literacy Evidence Chart for instructions on electronic submission of evidence. This evidence chart identifies templates, supported file types, number of files, response length, and other important evidence specifications. Your evidence cannot contain hyperlinked content. Any web content you wish to include as part of your evidence must be submitted as a document file, which must conform to the file format and response length requirements.

Review the Planning Task 1 Key Decisions and Key Points in the [Making Good Choices](#) document for supplementary advice for completing specific components of Planning Task 1.

# Save your work!

- **WHEN WORKING ON YOUR EDTPA DOCUMENTS, SAVE IN MULTIPLE PLACES.**
- ***USE A CLOUD BASED BACKUP OR A FLASHDRIVE***
- ***DON'T LET A COMPUTER CRASH ELIMINATE YOUR PROGRESS; IT HAS HAPPENED TO OTHER STUDENTS!***

# Task 1 : Planning

- There are 2 templates related to Task 1
  - Context for Learning
  - Planning Commentary

# Task 1 : Context for Learning

Open your Context for Learning Template

## Context for Learning:

- Provides your assessor with key details about where you are student teaching, the students you are working with, curriculum, unique characteristics of your school, and specific student needs.
- You only describe details relevant to the class you are focusing on in your edTPA.
  - Elementary/EC: Literacy Class
  - Middle/Secondary/PK-12: You get to pick a specific class to focus on.

Your handbook will outline the minimum number of students required for your edTPA focus. This means you could just focus on a small group for your edTPA.

In your responses, do not include specific names of students, teachers, or the school/district that you are teaching in. Keep identities anonymous.

# Task 1 : Planning

- Select a class (your handbook defines the minimum number of students for a class)
  - Elementary: Literacy Class
  - Middle/Secondary/PK-12: Your choice
  - K-12 SPED: Your Choice (usually this is with an individual student)
- Select 3-5 consecutive lesson sequence for the focus of the edTPA
  - This does not have to be an entire unit!

- Previous students who have complete the edTPA shared that Task 1: Planning takes the longest.
- Read the handbook carefully.
- Review expectations of task 2 and 3 to assist with writing task 1.

# Task 1 : Planning

- In this task, you will describe the central focus of your edTPA lessons, using the information from your context for learning.
- You will explain your instructional choices, as well as your plan to monitor student learning.
  - Special emphasis on: language demands, syntax, and discourse.
    - See glossaries at the back of your handbook.

# Task 1 : Planning

- Task 1 Requires the Following Submissions:
  - Context for Learning Commentary
  - Planning Commentary
  - The lesson plans
  - Instructional Materials
  - Assessments
  - See your handbooks for specific details and requirements.

**Complete prior to teaching your lessons!**

## Planning Task 1: Artifacts and Commentary Specifications

What to Submit	Supported File Types	Number of Files		Response Length	Additional Information
		Min	Max		
Part A: Context for Learning Information (template provided)	.doc; .docx; .odt; .pdf	1	1	No more than 4 pages, including prompts	<ul style="list-style-type: none"><li>▪ Use Arial 11-point type.</li><li>▪ Single space with 1" margins on all sides.</li></ul>
Part B: Lesson Plans for Learning Segment	.doc; .docx; .odt; .pdf	1	1	No more than 4 pages per lesson	<ul style="list-style-type: none"><li>▪ Submit 3–5 lesson plans in 1 file.</li><li>▪ Within the file, label each lesson plan (Lesson 1, Lesson 2, etc.).</li><li>▪ All rationale or explanation for plans should be written in the Planning Commentary and removed from lesson plans.</li></ul>
Part C: Instructional Materials	.doc; .docx; .odt; .pdf	1	1	No more than 5 pages of KEY instructional materials per lesson plan	<ul style="list-style-type: none"><li>▪ Submit all materials in 1 file.</li><li>▪ Within the file, label materials by corresponding lesson (Lesson 1 Instructional Materials, Lesson 2 Instructional Materials, etc.).</li><li>▪ Order materials as they are used in the learning segment.</li></ul>
Part D: Assessments	.doc; .docx; .odt; .pdf	1	1	No limit	<ul style="list-style-type: none"><li>▪ Submit assessments in 1 file.</li><li>▪ Within the file, label assessments by corresponding lesson (Lesson 1 Assessments, Lesson 2 Assessments, etc.).</li><li>▪ Order assessments as they are used in the learning segment.</li></ul>
Part E: Planning Commentary (template provided)	.doc; .docx; .odt; .pdf	1	1	No more than 9 pages of commentary, including prompts	<ul style="list-style-type: none"><li>▪ Use Arial 11-point type.</li><li>▪ Single space with 1" margins on all sides.</li><li>▪ Respond to prompts before teaching the learning segment.</li></ul>

- Previous students who have complete the edTPA shared that Task 1: Planning takes the longest.
- **Read the handbook carefully.**
- **Review expectations of task 2 and 3 to assist with writing task 1.**

# Task 1 : Planning

- Academic Language Support
- Included in your handbook!
- See Appendix A

## Appendix A: Academic Language

### Language Demands

#### I. Functions

Definition	Examples (bolded and underlined within learning objectives)
<ul style="list-style-type: none"><li>▪ Purposes for which language is used.</li><li>▪ Content and language focus of learning tasks often represented by the <b>active verbs</b> within the learning outcomes.</li></ul>	<p>Learning Objectives:</p> <ul style="list-style-type: none"><li>▪ Students will be able to <u>compare</u> two characters in a story.</li><li>▪ Students will be able to <u>explain</u> how claims support an argument.</li><li>▪ Students will be able to <u>describe</u> how the character resolves a conflict in the story.</li></ul>

#### II. Vocabulary/Symbols—Includes words, phrases, and symbols used within disciplines

Definition	Examples
Words and phrases with subject-specific meanings that differ from meanings used in everyday life	plot, conflict, character, setting
General academic vocabulary/symbols used across disciplines	compare, analyze, evaluate
Subject-specific words and/or symbols defined for use in the discipline	onomatopoeia, metaphor, vowels, consonants

#### III. Written, Visual, or Verbal Communication

Definition	Examples
<ul style="list-style-type: none"><li>▪ How members of the discipline talk, write, and participate in knowledge construction, using the structures of written and oral language</li><li>▪ Discipline-specific written, visual, or verbal communication has distinctive features or ways of structuring oral or written language (text structures) or representing knowledge visually.</li></ul>	<ul style="list-style-type: none"><li>▪ Writing narrative texts</li><li>▪ Constructing argument texts</li><li>▪ Interpreting graphic representations</li><li>▪ Composing essays (e.g., citing textual evidence)</li></ul>

## Task 2: Instruction

- Based on the teaching of your 3-5 lessons
  - Turn to “Instruction Task 2: Instructing and Engaging Students in Learning” section in your handbook.
  - Read through this section.

## Task 2: Instruction

- Based on the teaching of your 3-5 lessons
  - You will video record your edTPA lessons
- Provide video evidence to support your responses over the following areas:
  - Promoting a Positive Learning Environment
  - Engaging Students in Learning
  - Deepening Student Learning during Instruction
  - Analyzing Teaching

## Task 2: Instruction

- Open your Task 2 Planning Commentary Template to see the questions you will answer over your instruction.

## Task 2: Instruction

- Each content area has different requirements for the number of clips, the length of the clips, and the focus of the clips.
- Consult your handbook!
- This information should influence your planning.

Example from  
Elementary Literacy



- Provide 2 video clips (together totaling no more than 20 minutes, but not less than 3 minutes) that demonstrate how you interact with students in a positive literacy environment to develop an essential literacy strategy and related skills. The two clips can come from the same or two different lessons in the learning segment.
  - One clip should show how you actively engage students while modeling the essential literacy strategy.
  - A second clip should show how you support students to practice and apply the essential literacy strategy to comprehend OR compose text in meaningful contexts.

# Videoing Requirements

- You must obtain permission from each student to include them in the video segment and use examples of their student work.
- Permission forms can be found on the CUNE education website:
  - <http://wp.cune.edu/educationdepartment/edtpa/>
  - Please insert your name into the letter before sending out to your students
  - Spanish version is also available
  - If you need the permission form in different languages, copy and past the form into Google Translate, AI resource, or use a visual cue guide.

# Videoing Requirements

- You are responsible for monitoring who returned permission forms and keeping a record of these forms.
- When all permission slips are completed or when you have completed videoing, you must email the completed forms as one file to Dr. Kerschen – [Keith.Kerschen@cune.edu](mailto:Keith.Kerschen@cune.edu)

# Videoing Requirements

- If your teacher or school says they already signed video permission forms at the beginning of the school year, you still need to get permissions.
- You will be submitting these clips and assessments to a 3<sup>rd</sup> party, so permission is required.

# Videoing Requirements

- Collecting Permission slips is something to work on right away.
- If a student returns a permission slip with a “no” or does not return a permission slip, **they cannot be featured in the video clips that you submit to Pearson.**
- If students do not wish to be videoed, they are still expected to take part in the normal classroom activities.
  - Be strategic about where they sit
  - Blurring faces is not a viable option
  - **If the show up in your video, just don’t submit clips that they are in.**

# Videoing Requirements

- Each content area has different requirements for the minimum students needed for video evidence and the length of the clips.
  - [Consult your handbook](#)

*Video tips and resources can be found on the edTPA website and the CUNE education website*

# Videoing Requirements

- You may use your own device, a device from the school, or a Swivl from CUNE to record.
- *What is the process for checking out a Swivl from Mr. Landrey?* You may check out a Swivl system from Mr. Landrey in Thom 103b
  - Register a free Swivl Cloud account using your CUNE.ORG e-mail address: <https://cloud.swivl.com/register/>
  - Make an appointment with Landrey to check out a Swivl system and get some basic training.
  - A Swivl system consists of a Swivl base and microphone, an iPad, and a stand.
  - Recordings will be uploaded to your Swivl Cloud account.
  - You may keep the Swivl system up to 7 days.
  - If you have any questions, please contact Mr. Landrey Peter.Landrey@cune.edu

# Task 3: Assessment

- This section focuses on the student learning during your 3-5 lesson sequence.
- You will analyze a single, individually completed assessment that measures student learning on one of your key assessments related to your objectives.
- This cannot be a group or partner assessment.
  - PE and SPED is a bit different here. You will have additional video assessments to analyze. Read your handbook carefully.

# Task 3: Assessment

- You will analyze:
  - Whole class learning
  - Focus students learning (see handbooks for the number of focus students)
    - For most handbooks, you will select 3 students (who you have permission slips from) based on the patterns of learning in the assessment you gave.
    - For Early Childhood and SPED, you will identify these focus students in Task 1 (since there are a few more observations etc).
  - Describe patterns of strength and weakness
  - Identify next steps in your instruction

# Task 3: Assessment

- You will submit:
  - Commentary
  - Student Work Samples **(the actual assessment that the students completed)\***
  - Evidence of Feedback (you must provide evidence of your feedback)
  - Evaluation Criteria (how you determined student mastery (rubric etc.)).
- \*SPED, PE, and Early Childhood will be slightly different

# Task 3 Assessment

- Keep copies of all student work samples (make copies)
  - Double check if you are required to submit video evidence.
- **Determine a plan on providing feedback for students**
  - Can be written directly on student work samples
  - Can be videoed
  - Consider planning for this during your Task 1.

(Lowest scoring task thus far)

# Rubrics

- 15 rubrics (5 for each task)
  - World Languages – 13 rubrics

Rubric	Prompt
Rubric 1	Planning Commentary – Prompt 1
Rubric 2	Planning Commentary – Prompt 2, 3
Rubric 3	Planning Commentary – Prompt 2, 3
Rubric 4	Planning Commentary – Prompt 4, Lesson Plans
Rubric 5	Planning Commentary – Prompt 5, Lesson Plans, Assessment Materials
Rubric 6	Instruction Commentary – Prompt 2, Video Clips
Rubric 7	Instruction Commentary – Prompt 3, Video Clips
Rubric 8	Instruction Commentary – Prompt 4a, Video Clips
Rubric 9	Instruction Commentary – Prompt 4b, Video Clips
Rubric 10	Instruction Commentary – Prompt 5, Video Clips
Rubric 11	Assessment Commentary – Prompt 1, Student Work Samples, Evaluation Criteria
Rubric 12	Assessment Commentary – Prompts 2a-2b, Evidence of Feedback
Rubric 13	Assessment Commentary – Prompt 2c, Evidence of Feedback
Rubric 14	Assessment Commentary – Prompt 3
Rubric 15	Assessment Commentary – Prompt 4

# Rubrics

- World Languages – 13 rubrics

The World Language and Classical Languages Handbooks have 13 rubrics because they address Academic Language differently than other handbooks.

Classical Languages/ World Language	Planning				Instruction					Assessment			
Rubric #	1	2	3	4	5	6	7	8	9	10	11	12	13
Commentary Prompt	1	2	3	4	2	3	4a-b	4c	5	1	2b	2c	3

# Rubrics – Can be found in your handbook

- 15 rubrics (5 for each task) – A score of 1 – 5 for each rubric
  - World Languages – 13 rubrics

## Planning Rubrics

### Rubric 1: Planning for Visual Art Learning

How do the candidate's plans build to support students to create, present, or respond to visual art by making connections to interpreting art, developing works of art/design, and/or relating art to context?

Level 1 <sup>5</sup>	Level 2	Level 3	Level 4	Level 5
<p>Candidate's plans for instruction <b>focus solely on facts or production</b> with no connections to interpreting art, developing works of art/design, or relating art to context.</p> <p><b>OR</b></p> <p>There are <b>significant content inaccuracies</b> that will lead to student misunderstandings.</p> <p><b>OR</b></p> <p>Standards, objectives, and learning tasks and materials are <b>not aligned</b> with each other.</p>	<p>Candidate's plans for instruction <b>support student learning of facts or procedures</b> with <b>vague connections</b> to <b>at least one of the following:</b></p> <ul style="list-style-type: none"><li>• interpreting art</li><li>• developing works of art/design</li><li>• relating art to context</li></ul>	<p>Candidate's plans for instruction <b>build on each other</b> to support students to <b>create, present, or respond to visual art</b> with <b>clear connections</b> to <b>at least one of the following:</b></p> <ul style="list-style-type: none"><li>• interpreting art</li><li>• developing works of art/design</li><li>• relating art to context</li></ul>	<p>Candidate's plans for instruction <b>build on each other</b> to support students to <b>create, present, or respond to visual art</b> with <b>clear and consistent connections</b> to <b>at least one of the following:</b></p> <ul style="list-style-type: none"><li>• interpreting art</li><li>• developing works of art/design</li><li>• relating art to context</li></ul> <p>while providing opportunities for student choice.</p>	<p><b>Level 4 plus:</b></p> <p><b>Candidate explains how s/he will use learning tasks and materials to lead students to make their own clear and consistent connections while providing opportunities for student choice.</b></p>

# Rubric Support

- Found after each Task in your handbook

## Understanding Rubric Level Progressions: Rubric 10

### The Guiding Question

The Guiding Question addresses how the candidate examines the teaching and learning in the video clip(s) and proposes what s/he could have done differently to better support the needs of all students. The candidate justifies the changes based on student needs and references to research and/or theory.

### Key Concepts of Rubric:

- N/A

#### Primary Sources of Evidence:

Video Clip(s) (for evidence of student learning)

#### Instruction Commentary Prompt 5

### Scoring Decision Rules

Multiple Criteria	<ul style="list-style-type: none"><li>▪ Criterion 1 (primary): Proposed changes</li><li>▪ Criterion 2: Connections to research/theory</li><li>▪ Place greater weight or consideration on criterion 1 (proposed changes).</li></ul>
AUTOMATIC 1	<ul style="list-style-type: none"><li>▪ None</li></ul>

### Unpacking Rubric Levels

#### Level 3

##### Evidence that demonstrates performance at Level 3:

- **Primary Criterion:** The proposed changes address the central focus and the candidate explicitly connects those changes to the learning needs of the class as a whole.
  - Proposed changes noted by the candidate should be related to the lessons that are seen or referenced in the clip(s), but do not need to be exclusively from what is seen in the clip(s) alone. This means that since only portions of the lessons will be captured by the clip(s), candidates can suggest changes to any part of the lesson(s) referenced in the clip(s), even if those portions of the lesson(s) are not depicted in the clip(s). An example is, "In video clip 1, I missed the opportunity of asking higher-order questions as we discussed the characters. To enhance my students learning, I would lead them to use higher-order thinking skills by asking questions like how is character A different from character B? Why do you think so? In what ways are the characters similar? How will you compare and contrast these two characters?"
- **Secondary Criterion:** The candidate refers to research or theory in relation to the plans to support student learning. The connections between the research/theory and the tasks are vague/not clearly made.
- If evidence meets the primary criterion at Level 3, the rubric is scored at Level 3 **regardless of the evidence for the secondary criterion.**

# Navigating the handbook and templates

- Confused about what to submit or include? Refer to the evidence charts at the end of the handbooks.

THE COMMENTARY TEMPLATE. THERE IS NO PAGE LIMIT FOR REQUIRED TRANSLATIONS INTO ENGLISH.

## Planning Task 1: Artifacts and Commentary Specifications

What to Submit	Supported File Types	Number of Files		Response Length	Additional Information
		Min	Max		
Part A: Context for Learning Information (template provided)	.doc; .docx; .odt; .pdf	1	1	<b>No more than 4 pages</b> , including prompts	<ul style="list-style-type: none"><li>Use Arial 11-point type.</li><li>Single space with 1" margins on all sides.</li></ul>
Part B: Lesson Plans for Learning Segment	.doc; .docx; .odt; .pdf	1	1	No more than 4 pages per lesson.	<ul style="list-style-type: none"><li>Submit 3–5 lesson plans in 1 file.</li><li>Within the file, label each lesson plan (Lesson 1, Lesson 2, etc.).</li><li>All rationale or explanation for plans should be written in the Planning Commentary and removed from lesson plans.</li></ul>
Part C: Instructional Materials	.doc; .docx; .odt; .pdf	1	1	<b>No more than 5 pages of KEY instructional materials per lesson plan</b>	<ul style="list-style-type: none"><li>Submit all materials in 1 file.</li><li>Within the file, label materials by corresponding lesson (Lesson 1 Instructional Materials, Lesson 2 Instructional Materials, etc.).</li><li>Order materials as they are used in the learning segment.</li></ul>
Part D: Assessments	.doc; .docx; .odt; .pdf	1	1	No limit	<ul style="list-style-type: none"><li>Submit assessments in 1 file.</li><li>Within the file, label assessments by corresponding lesson (Lesson 1 Assessments, Lesson 2 Assessments, etc.).</li><li>Order assessments as they are used in the learning segment.</li></ul>
Part E: Planning Commentary (template provided)	.doc; .docx; .odt; .pdf	1	1	<b>No more than 9 pages</b> of commentary, including prompts	<ul style="list-style-type: none"><li>Use Arial 11-point type.</li><li>Single space with 1" margins on all sides.</li><li>Respond to prompts before teaching the learning segment.</li></ul>

# Navigating the handbook and templates

- Glossary for terms and definitions located at the end of the handbook:

## **Secondary History/Social Studies Glossary**

Source citations for glossary entries are provided as footnotes in this section.

**academic language:** Oral and written language used for academic purposes. Academic language is the means by which students develop and express content understandings. Academic language represents the language of the discipline that students need to learn and use to participate and engage in the content area in meaningful ways. There are **language demands** that teachers need to consider as they plan to support student learning of content. These **language demands** include **language functions, vocabulary, discourse, and syntax**.

- **language demands:**<sup>14</sup> Specific ways that academic language (vocabulary/symbols, functions, discourse, syntax) is used by students to participate in learning tasks through reading, writing, listening, and/or speaking to demonstrate their disciplinary understanding.
- **language functions:** The content and language focus of the learning task, represented by the active verbs within the learning outcomes. Common language functions in history/social studies include **interpreting** maps, graphs, and data tables; **evaluating and interpreting** an author/presenter/historian's purpose and message; **examining** evidence an author/presenter/historian uses to support claims; **analyzing** arguments in favor of a perspective; **writing/presenting** persuasive arguments; **analyzing and/or describing** causes of historical, economic, geographic, and political events; and **defending** argument with evidence.
- **vocabulary:** Includes words and phrases that are used within disciplines including: (1) words and phrases with subject-specific meanings that differ from meanings used in everyday life (e.g., table); (2) general academic vocabulary used across disciplines (e.g., compare, analyze, evaluate); and (3) subject-specific words defined for use in the discipline.<sup>15</sup>
- **discourse:** Discourse includes the structures of written and oral language, as well as how members of the discipline talk, write, and participate in knowledge construction. Discipline specific discourse has distinctive features or ways of structuring oral or written language (text structures) that provide useful ways for the content to be communicated.<sup>16</sup> In history/social studies, language features include expository, narrative, journalistic, maps, and other graphic print materials; presentations of data in text, charts, and graphs; and video and live presentations. Discourse structures can be at the sentence, paragraph, or symbolic level. If the function is to develop a

# Resources on the website

- <https://wp.cune.edu/educationdepartment/edtpa/>

Resources Tab:

## edTPA Resources

[edTPA Timeline Fall 2021](#)

[Making Good Choices](#)

[Making Good Choices Special Education edTPA](#)

[edTPA Video Permission Letter](#) (Please download and update this form to include your name (see yellow highlighted section.))

[edTPA Permission Letter Spanish](#) (Please download and update this form to include your name (see yellow highlighted section.))

[C&W edTPA\\_User\\_Guide](#) (This document has information and steps related to transferring your edTPA from Chalk and Wire to Pearson for scoring.)

[edTPA Overview and Process – Student Teaching 1 – Spring 2021](#)

[Chalk and Wire CUNE Support Page](#)

[Transferring your Portfolio From C&W to Pearson PPT](#)

When will I receive my scores? [edTPAScoreReportDates2021](#)

[Elementary Literacy Central Focus Suggestions](#) [Elementary Literacy Central Focus Considerations](#)

[edTPA Guidance for a switch to Online Instruction](#)  
[edTPA\\_Guidance\\_Alt\\_Arrangements\\_VLE \(1\)](#)

Elementary Literacy:  
See this document to assist with planning your central focus.

# Resources on the website

- <https://wp.cune.edu/educationdepartment/edtpa/>

**Thinking Organizers:** Helps with breaking down the prompts.

These thinking organizers are to help you craft your prompts for the commentaries. Your commentaries should be in narrative form, but these documents can help you organize your thinking!

## edTPA Thinking Organizers and Prompt Resources

The thinking organizers listed below can be helpful for you as you construct your responses to each prompt. They provide sentence starters and tables to help you organize your response. **For the actual commentary submission, you will need to write your responses in paragraph form. Do not copy and paste the tables from the thinking organizers into your actual commentaries.** These thinking organizers are developed to help you organize your responses initially.

The Chalk and Wire Tip handout provides screen shots of each page in Chalk and Wire as well as some tips and suggestions from the handbooks.

**As always, please read and refer back to your handbooks.** These resources are guides to assist you.

**Chalk and Wire Tip Handouts:** This link will take you to a folder that contains screenshots of Chalk and Wire pages as well as some key information taken from the handouts. They show you what each section in Chalk and Wire looks like. Please do not edit these documents.

**Elementary Literacy**

[Elementary-Literacy-Thinking-Organizer](#)

[Elementary Literacy Central Focus Considerations](#)

# Resources

- YOUR HANDBOOK IS THE BEST RESOURCE!
- Please utilize the office hours and writing days
- If you have questions, check your handbook first.

# Resources

- edTPA questions should come to me, not your cooperating teacher or supervisor.
- Waiting to email about concerns or finishing on time the week before the due date is not acceptable!
- Reach out early with questions or concerns!

# edTPA Support

- edTPA Office Hours – THOM 214D
  - Tuesdays: 3:45 – 5:30 from January 13<sup>th</sup> and ending March 3<sup>rd</sup>
  - By appointment (Can meet virtually, just let me know!)

## Optional Writing Days – THOM 113

- Saturday, February 7<sup>th</sup>: 9:00 – 12:00
- Sunday, February 22<sup>nd</sup>: 3:00 – 6:00
- Sunday, March 1<sup>st</sup>: 3:00 – 6:00

- Your cooperating teacher
  - Can assist with providing some of the context for learning information, permission slips and technology support.
  - They are not to provide you with examples of what to write or to revise your prompts
  - Share with them this process, keep them in the loop!

# edTPA Support

- edTPA Workday: Monday, February 16<sup>th</sup>
- Excused from student teaching that day (inform your cooperating teacher well in advance)
- THOM 111-113 is reserved on campus (8:30 – 5:00)
- 8:30 – 12:00 is mandatory
- You cannot wait until this day to start writing. Spending two hours each week on the prompts should have you well on your way.