

Study/Intern Abroad ~ Student Information

Concordia University, Nebraska



Why go abroad?

With a global experience you can ...

- ✓ Expand your world view beyond your current zip code!
- ✓ Discover first hand more about a different part of the world!
- ✓ Enrich your studies with an on-site plunge into culture or language or your major!

Students going abroad - for academic credit - work with the Director of Global Opportunities to follow established procedures for Concordia University, Nebraska (CUNE).

Eligibility to Participate in a Program Abroad

Because CUNE partners with a number of program providers we must approve each student's status for participation in programs run by these other providers.

Recommendation to a program is based on the student meeting these criteria:

- ✓ full-time status with upper class standing (2nd semester sophomore or higher)
- ✓ proposed abroad experience fits student's academic program & academic plan
- ✓ complete Study/Intern Abroad Application & Academic Plan & approved by Concordia before applying to a specific program
- ✓ good university standing

A student has good university standing at CUNE if they:

- ✓ have a cumulative GPA of 2.5 or higher (needed for campus & program abroad qualification)
- ✓ are making satisfactory progress in their program of study
- ✓ have no holds on their academic, financial, or student accounts
- ✓ are not under disciplinary action or academic probation

Specific programs abroad may have additional application process requirements. Programs may require a higher minimum GPA, year in school, faculty recommendations, language level assessment, essay, etc.

Study Abroad Process for Concordia Students

First steps to discover what is possible!

- ___ Visit with the Director of Global Opportunities about the CUNE application process, including application procedures, program options, funding strategies, etc.
- ___ Talk to your family about your plans to go abroad. Share about process, program locations, requirements, costs, timeframes, etc. Pick up a copy of A Parent Guide to Study Abroad.
- ___ Check with them on what financial resources you have (and will need) to spend time abroad.
- ___ Determine if any personal health issues need to be addressed before applying to go abroad.
- ___ Apply for a passport NOW if you don't have one already!

Figure out your academic plans!

- ___ Plug study abroad into your four-year academic plan - go for whole semester? part of summer?
- ___ Save gen ed courses and specific content courses for your study abroad semester/summer.
- ___ Look for courses that fit requirements needed for your major, minor, or gen ed.
- ___ Make a list of specific classes you need. Courses in culture, history, literature, fine arts, language, global/multicultural, and service-learning are easy to find in programs abroad.
- ___ Courses must be able to transfer back toward requirements of your program. (vs. all electives)
- ___ Meet with your academic advisor to review anticipated study abroad courses (and course descriptions in the academic catalog) to determine how the credits will fit with your degree plan.
- ___ Students planning to take Spanish should also meet with Prof Amy Royuk for course approval.
- ___ Go to Via TRM to complete a travel profile if you haven't already done so: via-go-cune.via-trm.com and use the programs generated as a start to your research.

Research approved CUNE program providers that fit your academic needs.

Here is a list of the program abroad providers we work with:

AIFS	aifsabroad.com	study / intern abroad
API	apistudyabroad.com	study / intern abroad
CISabroad	cisabroad.com	study / intern abroad
ISA	studiesabroad.com	study / intern abroad
Living & Learning	landli.org	Christian study abroad / Ecuador / Italy / Baltimore
SS Education Abroad	ssabroad.org	Spain / Argentina / Cuba / PR
TEAN	teanabroad.org	Asia / Pacific
Veritas	veritasabroad.com	Christian study abroad
Westfield House	westfield.cam.ac.uk	Christian study abroad / UK

Chose a program and complete CUNE application!

- Go back to via-go-cune.via-trm.com to complete and submit the *Study/Intern Abroad Application* for your chosen program - you'll then be directed to complete and submit your *Academic Plan*.
- Complete CUNE application as early as you can - at least 30 days prior to provider deadline.
- Note that program deadlines vary - program provider deadlines are generally ...
Fall: Mar 1-Jun 1 Spring: Oct 1-15 Summer: Mar 1-May 1 (Feb 1 for internships)

- ✓ The Director of Global Opportunities will notify campus administrative offices (Student Life, Registrar, Student Financial Services) on your application for campus approval.
- ✓ You will be notified by the Director if there are any issues to fix or if you have been approved.
- Once approved you'll receive emails to complete additional campus items (Academic Plan, Emergency Contact info, etc.) in Via.

Apply to the specific Program Provider!

- Once notified, apply to the study abroad program you have chosen.
- Pay application fee or program deposit directly to the program provider.
- Request official CUNE transcripts from the Registrar's office. Go to <http://transcripts.cune.edu/> for directions to order a transcript.
- Notify the Director of Global Opportunities when you have applied - and on your acceptance status by the study abroad program.
- Once accepted, meet with the Director of Global Opportunities for any additional study abroad advisor signatures needed by the provider and to review *Next Steps* in Concordia's process.

Financial Details to Keep in Mind

- ✓ Student pays the study abroad program fees for that semester - not Concordia tuition/fees - the amount could be more or less than CUNE - depending on the program chosen.
- ✓ Student is not eligible for CUNE institutional/athletic/performance scholarships or tuition waivers for the semester they will be off campus for study abroad.
- ✓ Student is still eligible for other financial aid - such as Federal student loans, Federal grants, Pell Grants, Federal Parent loans, state grants, District or church scholarships, etc.
- ✓ Student should complete FAFSA, Title V requirements related to receiving Federal funds and other requirements to secure federal aid, well in advance of a study abroad semester.
- ✓ CUNE receives bill for program tuition/fees and student pays through their student account.
- ✓ CUNE charges a small study abroad fee for the term abroad for administrative processes.

Summer Internships or Independent Studies

- ✓ Students participating in internships also follow Career Center internship processes and complete campus internship forms. An academic charge for credit is applied for summer internships.
- ✓ Students participating in language schools where CUNE would be granting credit, would complete an independent study form and pay normal summer tuition per credit hour.

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Wondering about Global Opportunities? wp.cune.edu/global
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