

Study/Intern Abroad ~ Student Information

Concordia University, Nebraska



Why go abroad?

With a global experience you can ...

- ✓ Expand your world view beyond your current zip code!
- ✓ Discover first hand more about a different part of the world!
- ✓ Enrich your studies with an on-site plunge into culture or language or your major!

Students going abroad - for academic credit - work with the Director of Global Opportunities to follow established procedures for Concordia University, Nebraska (CUNE).

Eligibility to Participate in a Program Abroad

Because CUNE partners with a number of program providers we must approve each student's status for participation in programs run by these providers.

Recommendation to a program is based on the student meeting these criteria:

- ✓ full-time status with upper class standing (2nd semester sophomore or higher)
- ✓ proposed abroad experience fits student's academic program & academic plan
- ✓ complete Study/Intern Abroad Application & Academic Plan & approved by Concordia before applying to a specific program
- ✓ good university standing

A student has good university standing at CUNE for study abroad if they:

- ✓ have a cumulative GPA of 2.5 or higher (needed for campus & program abroad qualification)
- ✓ are making satisfactory progress in their program of study
- ✓ have no holds on their academic, financial, or student accounts
- ✓ are not under disciplinary action or academic probation

Specific programs may have additional application process requirements. Programs may require a higher minimum GPA, year in school, faculty recommendations, language level assessment, essay, etc.

Study Abroad Process for Concordia Students

First steps to discover what is possible!

- ___ Visit with the Director of Global Opportunities about the CUNE application process, including application procedures, program options, funding strategies, etc.
- ___ Talk to your family about your plans to go abroad. Share about process, program locations, requirements, costs, timeframes, etc.
- ___ Check with family on financial resources you have (and will need) to spend time abroad.
- ___ Determine if any personal health issues need to be addressed before applying to go abroad.
- ___ Apply for a passport NOW if you don't have one already!

Figure out your academic plans!

- ___ Plug study abroad into your four-year academic plan - go for whole semester? part of summer?
- ___ Look for courses that fit requirements needed for your major, minor, or gen ed.
- ___ Make a list of specific classes you need. Courses in history, geography, literature, fine arts, language, culture, business, psychology, are easy to find in programs abroad.
- ___ Courses must be able to transfer back toward requirements of your program. (vs. all electives)
- ___ Meet with your academic advisor to review anticipated study abroad courses (and course descriptions in the academic catalog) to determine how the credits will fit with your degree plan.
- ___ Students planning to take Spanish should also meet with Prof Amy Royuk for course approval.

- ___ Go to *Via TRM* to complete a travel profile if you haven't already done so: via-go-cune.via-trm.com and review the programs generated to start your program research.

Research approved CUNE program providers that fit your academic needs.

Here is a list of the program providers we work with:

AIFS	aifsabroad.com	study / intern abroad
API	apistudyabroad.com	study / intern abroad
Living & Learning	landli.org	Christian study abroad / Ecuador/Italy/London/East Coast
SS Education Abroad	ssabroad.org	Spain/Argentina/Cuba/PR
Veritas	veritasabroad.com	Christian study abroad
Westfield House	westfield.cam.ac.uk	Lutheran study abroad in Cambridge, UK
Worldstrides	worldstrides.com/study-abroad	study / intern abroad

Chose a program, and 1) complete CUNE online application!

- _____ Once ready to apply, check with Director to see if there are any updates in the process.
- _____ Go to via-go-cune.via-trm.com to complete and submit the *Study/Intern Abroad Application* for your chosen program - you'll then be directed to complete and submit your *Academic Plan* in *Via*.
- _____ Complete CUNE application as early as you can - at least 30 days prior to provider deadline. Note that program deadlines vary - program provider deadlines are generally ...
 - Fall: Mar 1-Jun 1 Spring: Oct 1-15 Summer: Mar 1-May 1 (Feb 1 for internships)
- ✓ The Director receives notice on submitted application in *Via* and will notify campus administrative offices (Student Life, Registrar, Student Financial Services) on your application for campus approval.
- ✓ You will be notified by the Director if there are any issues to fix or if you have been approved.

Once approved, 2) apply online to the specific provider program!

- _____ Once notified, apply online with your provider program - go back to your program in *Via* for the direct link to apply with the provider.
- _____ Pay application fee or program deposit directly to the program provider.
- _____ Request official CUNE transcripts from the Registrar's office. Go to www.cune.edu/transcripts for directions to order/purchase a transcript.
- _____ Notify the Director of Global Opportunities when you have applied - and on your acceptance status.
- _____ Once accepted, meet with the Director of Global Opportunities for additional study abroad advisor signatures needed by the provider and to review Next Steps in Concordia's process.
- _____ Be sure and apply for any scholarships offered by your program provider.

Financial Details to Keep in Mind

- ✓ Student pays the program fees for that semester - not Concordia tuition/fees - the amount could be more or less than CUNE depending on the program chosen.
- ✓ Student is not eligible for CUNE institutional/athletic/performance scholarships or tuition waivers for the semester they will be off campus for study abroad.
- ✓ Student could still eligible for other financial aid - such as Federal student loans, Federal grants, Pell Grants, Federal Parent loans, state grants, District or church scholarships, etc.
- ✓ Federal financial aid could be used if at least 6 hours would be credited toward major.
- ✓ Student should complete FAFSA, Title V requirement related to receiving Federal funds and other requirements to secure federal aid, well in advance of a study abroad semester.
- ✓ CUNE receives bill for program tuition/fees and student pays through their student account.
- ✓ CUNE charges a small study abroad fee for the term abroad for campus administrative processes.

Summer Internships or Independent Studies

- ✓ Students participating in internships also follow Career Center internship processes and complete campus internship forms. An academic charge for credit is applied for summer internships.
- ✓ Students participating in language schools where CUNE would be granting credit, would complete an independent study form and pay normal summer tuition per credit hour.

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 Julie Johnston Hermann
 Director of Global Opportunities
 Concordia University - Nebraska

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Julie.Hermann@cune.edu / 402-643-7354
 Global Opportunities (GO!) Center ~ Thom 008
 Wondering about Global Opportunities? wp.cune.edu/global
 Start a travel profile - look for options! via-go-cune.via-trm.com
