

Study/Intern Abroad ~ Student Information

Concordia University, Nebraska



Why go abroad?

With a global experience you can ...

- ✓ Expand your world view beyond your current zip code!
- ✓ Discover first hand more about a different part of the world!
- ✓ Enrich your studies with an on-site plunge into culture or language or your major!

Students going abroad - for academic credit - work with the Study Abroad Coordinator to follow established procedures for Concordia University, Nebraska (CUNE).

Eligibility to Participate in a Program Abroad

Because CUNE partners with a number of program providers we must approve each student's status for participation in programs run by these providers.

Recommendation to a program is based on the student meeting these criteria:

- ✓ full-time status with upper class standing (2nd semester sophomore or higher)
- ✓ proposed abroad experience fits student's academic program & academic plan
- ✓ completes Study/Intern Abroad Application & Study/Intern Abroad Academic Plan & is approved by Concordia before applying to a specific program
- ✓ good university standing

A student has good university standing at CUNE for study abroad if they:

- ✓ have a cumulative GPA of 2.5 or higher (needed for campus & program abroad qualification)
- ✓ are making satisfactory progress in their program of study
- ✓ have no holds on their academic, financial, or student accounts
- ✓ are not under disciplinary action or academic probation

Specific programs may have additional application process requirements. Programs may require a higher minimum GPA, year in school, faculty recommendations, language level assessment, essay, etc.

Study Abroad Process for Concordia Students

First steps to discover what is possible!

- _____ Visit with the Study Abroad Coordinator about the CUNE application process, including application procedures, program options, funding strategies, etc.
- _____ Talk to your family about your plans to go abroad. Share about process, program locations, requirements, costs, timeframes, etc.
- _____ Check with family on financial resources you have (and will need) to spend time abroad.
- _____ Determine if any personal health issues need to be addressed before applying to go abroad.
- _____ Apply for a passport NOW if you don't have one already!

Figure out your academic plans!

- _____ Plug study abroad into your four-year academic plan - go for whole semester? part of summer?
- _____ Look for courses that fit requirements needed for your major, minor, or gen ed.
- _____ Make a list of specific classes you need. Courses in history, geography, literature, fine arts, language, culture, business, psychology, are easy to find in programs abroad.
- _____ Courses should transfer back toward requirements of your program. (vs. just free electives)
- _____ Meet with your academic advisor to review anticipated study abroad courses (and course descriptions in the academic catalog) to determine how the credits will fit with your degree plan.
- _____ Students planning to take Spanish should also meet with Prof Amy Royuk for course approval.
- _____ Go to *Via TRM* to complete a travel profile if you haven't already done so: via-go-cune.via-trm.com and then review the programs generated to start your program research.

Research approved CUNE program providers that fit your academic needs.

Here is a list of the program providers we work with:

AIFS	aifsabroad.com	study / intern abroad
API	apistudyabroad.com	study / intern abroad
Living & Learning	landli.org	Christian study abroad / Ecuador/Europe/East Coast
Veritas	veritasabroad.com	Christian study abroad
Westfield House	westfield.cam.ac.uk	Lutheran study abroad in Cambridge, UK
Worldstrides	worldstrides.com/study-abroad	study / intern abroad

Chose a program, and 1) complete CUNE online application in Via!

- _____ Once ready to apply, contact the Study Abroad Coordinator to check for updates in the process.
- _____ Go to via-go-cune.via-trm.com to complete and submit the *Study/Intern Abroad Application* for your chosen program - you'll then be directed to complete and submit your *Academic Plan* in Via.
- _____ Complete CUNE application as early as you can - at least 30 days prior to provider deadline.
Note that program deadlines vary - program provider deadlines are generally ...
Fall: Mar 1-Jun 1 Spring: Oct 1-15 Summer: Mar 1-May 1 (Feb 1 for internships)

- ✓ The SA Coordinator receives notice application is submitted in Via and will notify CUNE administrative offices (Student Life, Registrar, Student Financial Services) for campus approval.
- ✓ You will be notified by the SA Coordinator if there are issues to fix or if you have been approved.

Once approved, 2) apply online to the specific provider program!

- _____ Once notified on campus approval - go back to your program in *Via* for the direct link to apply online with your program provider.
- _____ Pay application fee or program deposit directly to the program provider.
- _____ Request official CUNE transcripts from the Registrar's office. Go to www.cune.edu/transcripts for directions to order/purchase a transcript.
- _____ Notify the SA Coordinator when you have applied - and on your acceptance status.
- _____ Once accepted, meet with the SA Coordinator for additional study abroad advisor signatures needed by the provider and to review *Next Steps* in Concordia's process.
- _____ Be sure and apply for any scholarships offered by your program provider.

Financial Details to Keep in Mind

- ✓ Student pays the program fees for that semester - not Concordia tuition/fees - the amount could be more or less than CUNE depending on the program chosen.
- ✓ Student is not eligible for CUNE institutional/athletic/performance scholarships or tuition waivers for the semester they will be off campus for study abroad.
- ✓ Student could still be eligible for other financial aid - such as Federal student loans, Federal grants, Pell Grants, Federal Parent loans, state grants, District or church scholarships, etc.
- ✓ Federal financial aid could be used if at least 6 hours would be credited toward major.
- ✓ Student should complete FAFSA, Title V requirement related to receiving Federal funds and other requirements to secure federal aid, well in advance of a study abroad semester.
- ✓ CUNE receives bill for program tuition/fees and student pays bill through their student account.
- ✓ Monthly payment plans are not available for study abroad semesters.
- ✓ CUNE charges a small study abroad fee for the term abroad for campus administrative processes.

Summer Internships

- ✓ Students participating in internships also follow Career Center internship processes and complete campus internship forms. An academic charge for credit is applied for summer internships.

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Start a travel profile - look for options! via-go-cune.via-trm.com
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